

HUMAN RESOURCES COMMITTEE MEETING

**MONDAY, SEPTEMBER 19, 2022
7:01 PM**

Alderman Murphy called the Human Resources Committee Meeting to order.

ROLL CALL:

Present: Jackson,

Absent: Mayfield

I. DISCUSSION OF HUMAN RESOURCES DEPARTMENT MONTHLY REPORT:

KeOne Carter, “Summer Up” Coordinator explained the program; the students learned of different colleges, aligning program with their interest, work experiences; outdoor adventures etc. She explained their history with Summer Up from **2018** to present. There were **(20)** students employed in **2022** for the City of North Chicago. There were **(50)** participants and students allowed to apply toward college credits. The outdoor experience allowed the high school students to participate with various activities, naming them in the State of Colorado for a total of **(8)** days. The program had increased number of participants by **(30%)** in **2022**. The City was supported by outside numbers and no City cost. She suggested becoming ambassadors for the program.

Human Resources Director Elizabeth Black clarified the leadership areas she had organized with Lake County Work Force program.

Consulting Chief of Staff, Dave Kilbane was present and gave feedback of the program.

Ms. Black provided an overview of the Department Monthly report.

Alderman Mayfield entered the Council Chambers at 7:12 p.m.

Alderman Allen moved, seconded by Alderman January that Human Resources stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January

Nays: None

Absent: None

The meeting adjourned at 7:31 p.m.

**JUDICIARY
COMMITTEE MEETING**

**MONDAY, SEPTEMBER 19, 2022
7:32 PM**

Alderman Jackson called the Judiciary Committee Meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January

Absent: None

I. DISCUSSION – CITY ATTORNEY REVIEW AND UPDATE FOR CITY’S TRAVEL & TRAINING POLICY:

Attorney Silverman presented and explained the Travel and Training Policy. The purpose of travel reimbursement which he provided a list; only requested to pay the difference and stipulations.

Alderman Allen questioned clarification of available vehicle for elected officials to use for travel; Attorney Silverman explained the policy.

The Mayor mentioned if the City had another available vehicle it could be utilized by an elected official; Alderman January suggested utilizing the mayor’s vehicle; He was open if it was available.

Consulting Comptroller, Mike Peterson clarified recently they had an available vehicle yet no license plates at this time.

Attorney Silverman elaborated further with standard hotels/motels. The City Council had to approve cancellations, expenditures, per diem costs and preapprovals etc. Needed supported documentation.

The Mayor questioned National League of additional classes and what was considered ancillary; Attorney Silverman explained.

Alderman January questioned if item had prior discussion; Alderman Jackson explained. She questioned if there was council input allowed; number of Cities of exact same ancillary policy issued or followed the same policy; Attorney Silverman was unaware.

It was advised that the Council review and submit changes/concerns/suggestions before the next meeting.

Alderman Evans agreed with the concept, what to focus with the elected officials; Alderman Jackson clarified it pertained to all staff. Alderman Evans emphasized ensuring to follow the policy properly.

Attorney Silverman stated to direct any questions or concerns to himself or Mr. Peterson.

Alderman January questioned Attorney Silverman what was determined to be pre-approved; Attorney Silverman explained through council approval.

Mr. Peterson questioned if a dollar amount; Alderman Jackson asked to further review.

Alderman Allen moved, seconded by Alderman January that the Judiciary Committee stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January

Nays: None

Absent: None

The meeting adjourned at 7:54 p.m.

**ECONOMIC DEVELOPMENT/PLANNING/ZONING
COMMITTEE MEETING**

**MONDAY, SEPTEMBER 19, 2022
7:54 PM**

Alderman Smith called the Economic Development/Planning/Zoning Committee Meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January

Absent: None

**I. DISCUSSION OF ECONOMIC DEVELOPMENT/PLANNING/ZONING MONTHLY
DEPARTMENT REPORT:**

Victor Barrera, Economic & Community Development Director provided overview of the Monthly Department Report.

**II. DISCUSSION OF B&F CONSTRUCTION CODE SERVICES – PROFESSIONAL SERVICE
AGREEMENT:**

Mr. Barrera explained Professional Service Agreement suggested one-year. (B&F Construction Code Services to close out). All new projects would be directed to Safebuilt. He asked to be placed on the next **Council Meeting, October 03, 2022.**

Alderman Allen left at 7:58 p.m.

**III. DISCUSSION/REVIEW OF RESOLUTION FOR LEASE AGREEMENT BETWEEN THE CITY
OF NORTH CHICAGO AND RAMON CABRERRA AT 1016 WADSWORTH AVE.:**

Mr. Barrera explained the Resolution for the Lease Agreement between the City of North Chicago and Ramon Cabrerra at **1016** Wadsworth Ave. that was removed at the last Meeting. SECCO handled the groundwater at the site. It would be scheduled in **November 2022.**

Alderman Allen returned at 8:03 p.m.

Alderman Jackson questioned if Mr. Cabrerra was informed of a possible increase.

Alderman Allen stated concern of fence becoming a problem if the property was to be sold; Mr. Barrera stated upon **Council** approval; Alderman Jackson asked if a number for all costs. Mr. Barrera explained the taxes; **\$200** suggested for lawn cutting; **\$50** monthly; Mr. Barrera stated estimated **\$500** annually. He would provide the maintenance and insurance costs and actual pay with the rent. He would follow up with Mr. Cabrerra.

Alderman Allen reconsidered **\$250** annually.

Mr. Barrera would follow up with Alderman Allen with the city-owned property at MLK Dr. with the sq. footage for comparison purposes.

This will be placed on the next **Council Meeting, October 03, 2022.**

IV. DISCUSSION OF CASIMER PULASKI DRIVE COMPOST FACILITY AND SOLAR FARM:

Nimrod Wards, Senior City Planner explained the proposal for extending the lease with a Compost Facility and Solar Farm on Casimer Pulaski Drive. There was a clause built in the current contract. He had briefly discussed the City could contract with another company and expenses increased. He had asked for another updated standard operational manual; questioned of continued operations; there was interest of a solar farm.

Alderman Murphy left at 8:28 p.m.

It was challenging to seek a facility; compost facility etc. There was an option for a solar farm.

Alderman Jackson asked who was responsible for cleanup and Alderman Allen's opinion; Alderman Allen suggested to remove it from the area due to the odor concern. Mr. Warda stated no alternative location at this time.

Alderman Murphy questioned if LRS was providing yard waste fees; Mr. Warda stated if contracted to dispose it would be increased fees.

The Mayor agreed with the odor being a concern and a negative reflection of the concerned homeowners. He asked the tipping fee and the cost. The solar farm direction needed and its offset. He suggested a bid comparison and what was best for the City.

Alderman January questioned if the building code contractors were reviewing; Mr. Warda stated the odor was a real concern and was documented accordingly. There was a pungent Abbott odor for many years. There was a method to mitigate; a copy of the lease if breach of contract; ending less than a year's time. She suggested reevaluating the contract. Mr. Warda asked if the solar farm was to be considered; she asked what would be the timeline; Mr. Warda stated within 12-18 months. The solar company had experience with landfills. Mr. Warda suggested more research and contact with the Navy's solar.

The Mayor questioned when cleanup and if extending timeline.

Attorney Silverman stated there were provisions in the contract if any damage during cleanup.

V. DISCUSSION OF THE MULCH CENTER – TEMPORARY CERTIFICATE OF OCCUPANCY:

Mr. Warda discussed a Temporary Certificate of Occupancy for the Mulch Center. There was a previous fire. He suggested a temporary certificate of Occupancy for the Mulch Center for a Single-structure with change in architectural design of the building. He suggested providing a temporary certificate of occupancy with a 6-month extension of some relief for them including resolving 60-day grace period for the pavement issues and move forward.

The Mayor questioned if the extension would provide the necessary time for their project; Mr. Warda explained.

Alderman Allen moved, seconded by Alderman Mayfield that the Economic Development/Planning/Zoning stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy, January

Nays: None

Absent: None

The meeting adjourned at 8:39 p.m.

**PUBLIC SAFETY
COMMITTEE MEETING
MONDAY, SEPTEMBER 19, 2022
8:40 PM**

Alderman Evans called the Public Safety Committee Meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

Alderman Jackson left at 8:40 p.m.

I. DISCUSSION OF FIRE DEPARTMENT MONTHLY REPORT:

Fire Chief, John Umek provided overview of the Fire Department Monthly Report.

Alderman Smith questioned methods of advertising the testing; Chief Umek explained through social media and other avenues, **November 09, 2022**. Currently in discussion for the liaison at CLC. Alderman Smith asked if the information could be provided via e-mail also.

Alderman Allen questioned if a grant for an ambulance etc. Chief Umek explained there was a grant application submitted.

Alderman Jackson questioned clarification; Chief Umek elaborated further.

II. DISCUSSION OF POLICE DEPARTMENT MONTHLY REPORT:

Police Chief, Lazaro Perez provided overview of the Police Department Monthly Report. He extended the invitation to the Aldermen for the DuPage Academy.

He suggested increase parent involvement with their children.

Alderman Allen outcome of incident; he suggested a fence and/or security; Chief Perez explained had identified (5) suspects though no arrests; generally the shooters weren't residences. He suggested blocking the entrance and exit way. Chief Perez stated they were awarded (6) license plate readers. The camera feeds into the police database.

Alderman Jackson returned at **8:43 p.m.**

III. DISCUSSION OF AXON AGREEMENT:

Chief Perez explained the Axon Taser Agreement; initial costs was **\$120,000**; information stored into the cloud.

The Mayor clarified the storage was the most expense and Illinois Municipal League was there biggest concern; and if possible joint venture with the State; Chief Perez elaborated further.

Alderman Jackson questioned concern of agreement and if City asked for a waiver. Attorney Silverman explained advantage would be former City familiarity.

Alderman Jackson moved, seconded by Alderman Smith that Public Safety Committee Meeting stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 9:08 p.m.

**PUBLIC WORKS
COMMITTEE MEETING**

**MONDAY, SEPTEMBER 19, 2022
9:09 PM**

Alderman Allen called the Public Works Committee Meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION OF WATER DEPARTMENT MONTHLY REPORT:

Consulting Public Works Director, Bob Miller provided an overview of the Water Department Monthly Report.

His department hired (2) individuals and soon they would be testing as operators.

Alderman Allen questioned if a plan for the water % increase and if some plan; there was no response.

II. DISCUSSION OF PUBLIC WORKS DEPARTMENT MONTHLY REPORT:

“Tommy” Johnson Public Works Foreman provided an overview of the Public Works Department Monthly Report.

Alderman Jackson congratulated Mr. Johnson on his new position as Public Works Superintendent.

Alderman Smith echoed the same sentiments; he suggested if corner of Broadway Ave. and Sheridan Rd. could be repaired in the 3rd ward; Mr. Johnson acknowledged.

Mr. Johnson clarified had a list of streets.

III. DISCUSSION OF ENGINEER DEPARTMENT MONTHLY REPORT:

The City Engineer, Steve Cieslica provided an overview of their Monthly Report.

Alderman Allen questioned clarification of the Foss Park Rd.; there would be a 10-year projection with its location.

IV. DISCUSSION OF TRANSYSTEM AGREEMENT FOR SHERIDAN RD/AMSTUTZ CORRIDOR FEASIBILITY GRANT FUNDING APPLICATION:

Mr. Cieslica discussed the TranSystem Agreement for Sheridan Rd./Amstutz Corridor Feasibility Grant Funding Application. It was a grant opportunity for the City partnered with Waukegan improving traffic flow. Initially would perform feasibility study.

Alderman Smith asked to explain the artwork; Mr. Cieslica explained.

The Mayor stated was a great opportunity for the City; he questioned clarification of its location and if restriped this Fall or Spring **2023** near the Post Office; Mr. Cieslica added that IDOT approved and no city cost.

V. DISCUSSION/PRESENTATION OF MULTI YEAR CAPITOL INFRASTRUCTURE PLAN:

Mr. Cieslica explained/provided an overview of the Transportation System. Goal was estimated (10) Year lifetime; there was a \$1.25 million costs utilized from Funding Plan Grant Funds and MFT funding.

There would be upgrading with the bus stops, water system funding ,SCADA system and the Water Plant building, filters, sludge removal, annual water plant cleaning, water main projects; .

Alderman Allen questioned sewer pipes at Victoria Ave; Mr. Cieslica acknowledged there were pipes.

Mr. Cieslica explained other projects that were in the future and funding. Alderman Smith stated concern of additional building generating flooding in the area of Starbucks and Sherman Ave. Mr. Cieslica explained that there couldn't be anymore run offs from the buildings.

Interim Chief of Staff David Kilbane explained that the Capital Plan was generated to inform the Council of upcoming project with a five year outlook. It would assist in budgeting.

Alderman Smith moved, seconded by Alderman Evans that Public Works Committee Meeting stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 10:01 p.m.

**FINANCE/AUDIT
COMMITTEE MEETING**

**MONDAY, SEPTEMBER 19, 2022
10:01 PM**

Alderman Mayfield called the Finance/Audit Committee Meeting to order.

ROLL CALL:

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION OF FINANCE/AUDIT DEPARTMENT MONTHLY REPORT

Assistant Comptroller Tawanda Joyner provided an overview of the Finance/Audit Department Monthly Report.

II. DISCUSSION OF INVESTMENT POLICY:

Interim Chief of Staff David Kilbane explained the City Investment Policy. He suggested that the Council review the Policy and direct any questions to the Consulting Comptroller. Alderman Mayfield asked if there were many changes from the previous meeting; Mr. Kilbane also suggested that the Comptroller and Treasurer meet to discuss further changes; once that happens then it would be brought back to Council.

Alderman Allen moved, seconded by Alderman Murphy that Finance/Audit stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 10:26 p.m.